

Oklahoma Alliance for Arts Education
Revised By-Laws-August 14, 2014

Article I-Name

This organization is the Oklahoma Alliance for Arts Education (OAAE)

Article II-Address

During this time of reorganization, the permanent address of the organization is: P.O. Box 1275, Jenks, OK 74037.

Article III- Purpose

The purpose of the organization is to encourage and strengthen all the Fine Arts statewide. In particular music and visual art as a core to the curriculum.

Article IV-Membership

There are three membership classifications: Individual, Organizational and Corporate/Business, inclusive is one sub group of the Individual classification, Friends of OAAE.

Section 1. An individual interested in education in the Fine Arts and/or applied arts may become a member by paying the prevailing membership fee, which is set annually by the Board of Directors. Individual members shall have one vote at the Annual Meeting.

1.a. Friends of OAAE (non-voting) An individual interested in education in the Fine Arts and/or applied arts may become a member by paying the prevailing membership fee, which is set annually by the Board of Directors.

Section 2. Any organization which exists primarily to promote education in any of the fine and/or applied arts, or which is engaged in activities complementary to this effort, is eligible for membership by virtue of that activity and by paying the prevailing group membership fee. The Executive Committee of OAAE shall have the responsibility for determining an organization's eligibility for membership. Each group shall have one vote at the Annual Meeting.

Section 3. Any corporate/business who values and supports arts education and who chooses to provide financial support to the activities of the OAAE for the purpose of advancing arts education programs in Oklahoma is eligible for membership by virtue of their expressed support and paying the prevailing membership fee. Each corporate/business member shall have one vote at the Annual Meeting.

Article V-Organization and Government

Section 1: The Board of Directors

Government of the Oklahoma Alliance for Arts Education shall be vested in the Board of Directors. The Board of Directors shall be comprised of fifteen (15) to thirty (30) members. Members of the Board of Directors shall serve three-year terms with the option of two consecutive terms, one third of the members to expire each year. At the

end of the second term those members serving two terms must remain off the board for a period of one year before being eligible for reappointment. All members of the Board of Directors must be current on their respective dues. Any member that is in arrears at the time of the Annual Meeting is not eligible to vote and will have until the end of the meeting to make good on their dues. At the end of the Annual Meeting any member with delinquent dues will be dropped from the Board of Directors.

Section 2: Membership of the Board of Directors

All members are pursuant to Article V. Section 1. of the By-Laws of Oklahoma Alliance for Arts Education. The Board of Directors shall include the Chairperson and ~~or~~ the Chairperson's designees from visual and performing arts education associations and at-large members from groups and administrators, teachers and other committed individuals. One advisory member shall be appointed by the State Department of Education, Arts in Education Division, and one advisory member from the Oklahoma Arts Council of Oklahoma and serve as ex-officio members of the Board of Directors.

Section 3: Meetings

The Board of Directors shall meet at least three times each year, the schedule of said meetings for the following year to be determined at the Annual Meeting to be held in October. Additional meetings may be called by any member of the Executive Committee with at least two weeks notice to board members. All meetings will be announced at least two weeks in advance of said meeting with an agenda attached, or in the case of an emergency meeting the subject at hand.

Section 4: Quorum

A quorum for meetings of the Board of Directors shall be a majority of those present but not less than five (5) voting members.

Section 6: Officers of the Board of Directors

The Officers of the Board of Directors shall be designated the Executive Committee, which shall consist of the Chairperson, Chairperson-Elect, Past Chairperson, Secretary, Treasurer, and Parliamentarian. All terms of office shall be for the period of three years. Officers of the Board of Directors shall be eligible to serve two consecutive terms, if re-elected. The exception is the Past Chairperson, who will serve one term only. The State Department of Education Advisor and the Oklahoma Arts Council Advisor shall be ex-officio, serving as non-voting members of the Executive Committee.

Paragraph A: Chairperson

The Chairperson shall:

- Preside at meetings at the Board of Directors and of the Executive Committee;
- Oversee planning the organization's budget and activities;
- Supervise employees;

- Appoint committees and serve as ex officio member of said committees; and
- Perform other tasks necessary for the operation of the organization.

Paragraph B: Chairperson-Elect

The Chairperson-Elect shall:

- Preside at meetings in the absence of the Chairperson; and
- Assist the Chairperson in fulfilling his/her duties.

Paragraph C: Secretary

The Secretary shall:

- Record and distribute minutes of all meetings of the Board of Directors and of the Executive Committee in a timely manner; and
- Supervise other matters of correspondence and records determined by the Chairperson.

Paragraph D: Treasurer

The Treasurer shall:

- Be responsible for accurate books and render accurate reports concerning balances of all accounts and expenditures at each meeting of the board.
- All checks drawn on OAAE must include the signatures of the treasurer and documented approval from the Chair, either electronically or hand written.
- No monies of more than \$200 shall be expended or encumbered without approval by the Board of Directors, or by the Executive Committee, if such expenditures are necessary between regularly scheduled board meetings.

Paragraph E: Parliamentarian

The Parliamentarian shall:

- Become familiar with the By-Laws of OAAE;
- Assure that the business of the OAAE is conducted in accordance with the By-Laws
- Serve as Chairperson of the By-Laws committee and recommend revisions when necessary.

Paragraph F: Oklahoma State Department of Education Advisor

The State Department of Education Arts in Education Advisor shall be appointed by the State Superintendent for Public Instruction. This person shall serve as the liaison between the program of OAAE and the Arts in Education Program of the State Department of Education and participate in all meetings of the OAAE Board of Directors.

Paragraph G: The Oklahoma Arts Council Advisor

The Oklahoma Arts Council Advisor shall be selected by the Oklahoma Arts Council. This person shall serve as the liaison between the program of OAAE and the Oklahoma Arts Council.

Paragraph H: Vacancies

In the event that an Officer or Board Member resigns, or if these officers are determined to be unable to perform their offices by a majority vote of the Board of Directors, the Board will elect a replacement to fill the unexpired term.

Section 7: Executive Committee

Between meetings of the Board of Directors, the government of the OAAE shall be vested in the Executive Committee, which shall consist of the Chairperson, Chairperson-Elect, Secretary, Treasurer, Parliamentarian, Advisor from the State Department of Education, and the Advisor from the Oklahoma Arts Council.

Section 8: Absences:

Any Board Member missing more than three consecutive meetings will forfeit their board membership unless reinstated by a majority vote of the Board of Directors. A replacement will be elected by the Board to fill the vacancy for the remainder of the unexpired term.

Article VI-Fiscal Year

The Fiscal year shall begin October first of each consecutive calendar year.

Article VII-Amendments

Amendments to the By-Laws must be presented to the Board of Directors in writing, or by electronic means prior to the meeting, where they are to be ratified. Amendments must be approved by a two-thirds majority vote.

Article VIII-Dissolution

In the event of dissolution of the Oklahoma Alliance for Arts Education, all liabilities shall be paid and all assets disbursed according to the provisions of Article VIII of the Articles of Incorporation.